



NGSD-HRO-AGR

11 February 2015

**MILITARY TOUR NOTICE - ACTIVE GUARD RESERVE - (AGR-FTM)**

Tour Notice No: 15-18

Closing Date: 13 Mar 15

Applications are now being accepted for the following tour of AGR under Title 32, Section 502f, United States Code. Questions concerning contents of the notice may be directed to the Human Resources Office, 737-6672 or DSN 747-6672.

Duty Location: Pierre, SD

Unit Designation: 152<sup>nd</sup> CSSB

Military Grade: Not to Exceed SGT/E-5

Minimum Military Grade: PFC/E-3 IAW Table 2-2, Rule G, AR 135-18

Duty Position: Admin/Legal NCO

Duty MOS: 27D20

Length of Tour: 3 years or end of current tour.

General Eligibility Requirements: Must be a federally recognized member, or eligible to become a member, of the ARNG of South Dakota with at least three years remaining, or be willing to extend, before expiration term of service.

DA Pam 611-21 lists the following qualifications for MOS 27D:

- (1) Qualifying scores.
  - a. Minimum score of 110 in aptitude area CL prior to 2 Jan 02.
  - b. Minimum score of 107 in aptitude area CL on and after 2 Jan 02 and prior to 1 Jul 04.
- c. Minimum score of 105 in aptitude area CL on and after 1 July 04.
2. A physical profile of 222121
3. Successful display of typing a minimum of 25 words per minute (WPM)
4. Must have, at a minimum, a General Equivalency Diploma (GED).
5. SECRET security clearance.
6. U.S. Citizen.
7. No court-martial conviction or punishment under formal Article 15 proceedings.
8. No record of civil conviction other than minor traffic offenses.
9. No record of lost time under 10 U.S.C. 972, see appendix 3, MCM.
10. No pattern of undesirable behavior as evidenced by civilian or military record.
11. No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.

Projected date of Entry on Duty Mar 15

Special Information:

A. Individual selected will perform the duties listed on the appropriate position description available in the Human Resources Office.

B. Existing NGB/ARNG promotion policies apply.

## Special Information Cont):

- C. This announcement does not constitute a commitment to fill the position.
- D. A Judicial records background check will be performed prior to beginning an AGR Tour.

## Application and Selection Procedures:

A. Interested South Dakota AGR members may apply by submitting a completed application for Active Guard/Reserve Duty (AGR), NGB Form 34-1. Submit application direct to the address listed below:

Human Resources Office- AGR  
South Dakota Army National Guard  
2823 West Main  
Rapid City, SD 57702-8186

NOTE: Federal law prohibits applications, which are e-mailed, faxed or submitted in postage paid government envelopes.

B. Interested Non-AGR members and AGR members from other states may apply by submitting, to the address above, the following:

- (1) Completed application for Active Guard/Reserve Duty (AGR), NGB Form 34-1
- (2) Current Enlisted Record Brief (ERB) with ASVAB line scores showing.
- (3) NGB Form 23-B (RPAS statement)
- (4) Copy of last three (3) NCOER's (if applicable)
- (5) Most recent Medical Operational Data System (MODS) Individual Medical Readiness Record (IMRR)
- (6) Most recent AITS height and weight printout
- (7) Most recent DA Form 5500 or 5501 [If height and weight listed on AITS height and weight printout is above the limits of Table 1 (Screening Table Weight) AR 600-9]
- (8) DA Form 705 with a passing score dated within 16 months of the closing date.
- (9) Copy of SECRET Security Clearance
- (10) Copy of High School diploma or GED certificate
- (11) Copy of Birth Certificate or other documentation of US Citizenship

C. Deployed soldiers may apply by e-mailing a completed application for Active Guard/Reserve Duty, NGB Form 34-1 to [james.w.blackwell12.mil@mail.mil](mailto:james.w.blackwell12.mil@mail.mil). E-mail must be dated no later than the closing date of this notice. All other information must be received at the Human Resources Office or postmarked no later than the closing date of this notice

D. **Deployed soldiers** may request copies of missing required documents be sent to the AGR Section Human Resource Office. POCs are

- (1) Certified Copy of DA Form 2-1; Copy of last three (3) NCOER's; Stateside Bn or Bde/Grp S-1.
- (2) NGB Form 23-A (RPAS statement): SSG Tamra Sime at [tamra.m.sime.mil@mail.mil](mailto:tamra.m.sime.mil@mail.mil).
- (3) Most recent MODS IMRR, most recent AITS height and weight printout, and most recent DA Form 705: Unit Rear Detachment Personnel.

E. Applications must be received at the Human Resources Office or postmarked no later than the closing date of this notice. Please do not bind, tab, or use document protectors. A large paperclip or unbound folder will suffice to keep your application together.

F. Selection will be made without regard to race, religion, color, national origin, sex, political affiliation, or age. Eligibility of Guardswomen must be consistent with existing assignment policies. Selection will be made from those applicants determined best qualified in terms principally involving experience, demonstrated ability/performance, and training.

G. Applicants may be subject to personal interview upon notification of time and place. Necessary travel is at applicants own expense. Inquiries concerning specific aspects of the duty position should be directed to the Nominating Official.

## NOMINATING OFFICIAL:

Name: MAJ David Moore  
Title: Administrative Officer  
Location: 152nd CSSB, 3440 E Highway 34, Pierre, SD 57501-0938  
Phone Number: (605) 773-2476